

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - DECEMBER 12, 2019**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jimmie Jones	Alderman Joe Prince
Alderman Mike Raney	Alderman Bryant Wolfen

APPROVAL OF AGENDA. Motion by Alderman Jokerst, second by Alderman Prince to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. At this time Officer Christy Clark, SRO with Ste. Genevieve R-II School District addressed the Mayor and Board of Aldermen concerning the City's ordinance for minors in possession of tobacco products. Officer Clark addressed the Board regarding the growing health risks involved with teens and pre-teens using vaping products and how popular the vaping products are in the schools because of how discrete the students can be with them. Officer Clark is asking the Board to amend the current ordinance to include vapor products in the ordinance so that when a student that is at least 17 years old is found in violation the school can discipline and a citation can also be issued at the city level to show the students that these products will not be tolerated in the school system. The Board agreed to amend the current ordinance and the City Attorney will prepare an ordinance for approval at a upcoming meeting.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Steve Wilson - Alliance Water Resources Local Manager (See attached report)

Eric Bennett - Police Chief (See attached report)

Kenny Steiger - Fire Chief (See attached report) During Chief Steiger's report he announced that the City's ISO rating has been lowered and that should be greater savings for all on their homeowners insurance. The new rate should go into effect in March.

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - November 14, 2019.
2. Minutes - Closed Session - November 14, 2019.
3. APPROVAL OF TREASURERS REPORT - NOVEMBER - 2019.
4. RESOLUTION 2020 - 05. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE POLICE DEPARTMENT TO APPLY FOR A GRANT FROM THE STE. GENEVIEVE COUNTY COMMUNITY DEVELOPMENT FUND IN AN AMOUNT NOT TO EXCEED \$2,700.00.
5. RESOLUTION 2020-06. A RESOLUTION AUTHORIZING THE 2014 KUBOTA EXCAVATOR BE DECLARED SURPLUS PROPERTY.
6. RESOLUTION 2020 - 07. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE FIRE DEPARTMENT TO APPLY FOR A GRANT FROM THE STE. GENEVIEVE COUNTY COMMUNITY DEVELOPMENT FUND IN AN AMOUNT NOT TO EXCEED \$6,308.55 FOR THE STE. GENEVIEVE COUNTY TECHNICAL RESCUE TEAM.
7. RESOLUTION 2020-08. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE FIRE DEPARTMENT TO APPLY FOR A GRANT FROM THE STE. GENEVIEVE COUNTY COMMUNITY DEVELOPMENT FUND IN AN AMOUNT NOT TO EXCEED \$ 5,444.00 FOR TURNOUT GEAR EXTRACTOR.
8. RESOLUTION 2020 - 09. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT TO APPLY FOR A GRANT FROM THE 2020 FEMA ASSISTANCE TO FIRE FIGHTERS GRANT IN AN AMOUNT NOT TO EXCEED \$88,000 FOR THE STE. GENEVIEVE FIRE DEPARTMENT.
9. RESOLUTION 2020-10. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT TO APPLY FOR A GRANT FROM THE STE. GENEVIEVE COUNTY COMMUNITY DEVELOPMENT FUND IN AN AMOUNT NOT TO EXCEED \$13,000.00 FOR THE STE. GENEVIEVE STREET/PARK DEPARTMENT.

A motion by Alderman Wolfin, second by Alderman Prince to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4330. AN ORDINANCE AMENDING CHAPTER 715: USER CHARGE SYSTEMS; SECTION 715.040 USER CHARGE RATES; OF THE STE. GENEVIEVE MUNICIPAL CODE REGARDING WATER USE CHARGES. 2ND READING. A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4330 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones and Alderman Mike Raney. Nays: Alderman Bryant Wolfin. Motion carried 7-0-1. Thereupon Bill No. 4330 was declared Ordinance No. 4259 signed by the Mayor and attested by the City Clerk.

BILL NO. 4331. AN ORDINANCE AMENDING CHAPTER 715: USER CHARGE SYSTEMS; SECTION 715.140 SEWER CHARGES AND BILLING; SUBSECTION "D" OF THE STE. GENEVIEVE MUNICIPAL CODE REGARDING SEWER USE CHARGES. 2ND READING. A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4331 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones and Alderman Mike Raney. Nays: Alderman Bryant Wolfin. Motion carried 7-0-1. Thereupon Bill No. 4331 was declared Ordinance No. 4260 signed by the Mayor and attested by the City Clerk.

BILL NO. 4333. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 215: NUISANCES; ARTICLE V; DANGEROUS BUILDINGS BY ADDING SECTION 215.263 PRE HUD MOBILE HOMES. 2ND READING. A motion by Alderman Prince, second by Alderman Smith, Bill No. 4333 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones and Alderman Mike Raney. Naves: Alderman Bryant Wolfin. Motion carried 7-0-1. Thereupon Bill No. 4333 was declared Ordinance No. 4261 signed by the Mayor and attested by the City Clerk.

BILL NO. 4334. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 215: NUISANCES; ARTICLE V; DANGEROUS BUILDINGS; SECTION 215.210: DEFINITIONS. 2ND READING. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4334 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Bryant Wolfin, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones and Alderman Mike Raney. Naves: None. Motion carried 8-0. Thereupon Bill No. 4334 was declared Ordinance No. 4262 signed by the Mayor and attested by the City Clerk.

BILL NO. 4335. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE II, BUILDING CODE; SECTION 500.110, CODES. SUB-SECTION B. INTERNATIONAL RESIDENTIAL BUILDING CODE ADOPTED AS SET FORTH BELOW. 2ND READING. A motion by Alderman Prince, second by Alderman Jokerst, Bill No. 4335 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones and Alderman Mike Raney. Naves: Alderman Bryant Wolfin. Motion carried 7-0-1. Thereupon Bill No. 4335 was declared Ordinance No. 4263 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

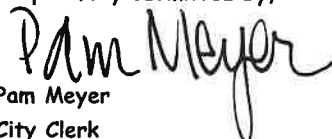
BILL NO. 4336 AN ORDINANCE APPROVING THE PURCHASE OF A 2019 JOHN DEERE 35G COMPACT EXCAVATOR FROM ERB EQUIPMENT, FENTON, MISSOURI IN AN AMOUNT NOT TO EXCEED \$22,500.00. 1ST & 2ND READINGS. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4336 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen. A motion by Alderwoman Johnson, second by Alderman Prince to proceed with the second and final reading of Bill No. 4336. Motion carried 8-0. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4336 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, Alderman Gary Smith, and Alderman Bryant Wolfin. Naves: None Motion carried 8-0. Thereupon Bill No. 4336 was declared Ordinance No. 4264 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business, Mayor Hassler adjourned the meeting. 6:44 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
December 12, 2019

- Jokerst has performed adjustment to paving projects.
- Attended two meetings with IDC/Chamber regarding residential development
- Attended SEMO Regional Planning Commission meeting
- Met with FEMA
- Purchaser of 5 acres on Progress Parkway has ordered survey.
- Attended Community Television board meeting.
- Attended Tourism Advisory Council meeting regarding the future of tourism promotion.
- Attended Tourism Tax Commission meeting.
- Attended Levy District meeting.
- Attended Mississippi Lime Citizen Advisory Panel
- Attended Community Services Forum meeting.
- Chaired Southeast Solid Waste District Board meeting
- Attended Heritage Committee meeting.
- Donated playground equipment has been picked up. It will be erected in Dave Pinkley Park.



OPERATIONS REPORT – Ste. Genevieve

October 2019

Water Treatment Plant

- Staff power washed the lime storage tank located at the plant.
- Water lines for the pressure transducers were inspected and cleaned.
- The transfer pump that runs on the variable speed drive was set and laser lined. We will need to get the drive inspected by a technician prior to start up.
- Met with engineers with Mississippi Lime concerning the lime system and the changes that may happen.
- Ordered the CL17sc continuous chlorine monitor.

Wastewater Treatment

- Staff replaced the electric motor for clarifier #2 and the overloads in the panel.
- BioSolids were removed and land applied by Metro Ag.
- During a heavy rain event the plant was overwelled with rainwater and the rotors were controlled manually while the plant was monitored.
- The new Ultra Violet System was delivered. All components are on site waiting installation



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	3.1	3.7	7.28	2419
Peak Day	5.0	3.7	8.34	2419
Percent Removal	98.7%	97.9%		

NPDES EFFLUENT LIMITATIONS

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.02
Monthly Average	.02

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow .997MG- October 26th, 2019
 Daily Maximum loading 969lbs. – September 5th, 2019



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Crews performed camera work at 875 Biltmore St.
- Assisted Shuh Plumbing while they were working on the sewer for the Green Tree. We ensured our lines were clear and located their connection in the process.
- We took delivery of the new sewer jetter.
- Staff located and raised 2 manholes to existing street grade. The Street department has been notified that they are ready for the asphalt to be repaired.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- The GIS handheld equipment has been updated and is ready for use.
- Staff repaired a water main break on 10th St. This was a 4" line.
- While performing work orders the staff found 4 meter pits that needed replacement. They have been replaced and adjusted to grade.
- All work areas that were disturbed during the Chadwell Lane Project have been cleaned up.
- While looking into the issues with the basement at city hall. We found that a drain line from the basement pits was directly connected to the storm drain outside. And at times of heavy rains could flow back to the building. We capped all lined and sealed the storm drain box outside. This does not fix the walls but has greatly reduced the amount of water in the basement.
- We have compiled and list of mains for replacement for the 2020 year.

Customer Service

- Staff performed 23 line locates
- Staff performed 62 work orders
- Staff performed 27 disconnects for non-payment.
- There were 5 loads of lime purchased



OPERATIONS REPORT – Ste. Genevieve

Project Updates

- An RFQ was posted to acquire engineering services for the water main replacements.

Safety

- Staff was trained on Fire Safety and proper use of an extinguisher.
- Staff was given a review on safe driving and rules of the road.

Regulatory

- All testing and reports were submitted on time.

Training

- All staff received onsite training upon delivery of the new jetter.

Concerns for the Month

- Water line and Street projects that are up and coming.

Positive for the Month

- New jetter has been delivered



Ste. Genevieve Police Department



Monthly Operations Report

Date: November and December, 2019

Calls for Service:

*SGPD responded to 872 calls for service in October and November of 2019.

UCR	Incident Type	Count
A911	ABANDON OR OPEN 911 CALL	19
1073	ALARM BURGLARY	20
ANIM	ANIMAL CALL	27
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
DFS	ASSIST DFS	5
ASSIP	ASSIST FOR POLICE	4
BURG	BURGLARY	10
CI	C AND I DRIVER	2
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	2
CWB	CHECK WELL BEING	22
CHOK	CHOKING	2
CONTR	CONTROLLED BURN	1
SEIZ	CONVULSIONS/SEIZURES	2
DIST	DISTURBANCE	13
DOMES	DOMESTIC DISTURBANCE	6
1059	ESCORT	23
EXTRA	EXTRA PATROL	9
FALLS	FALLS	5
FIGHT	FIGHT	1
FOUND	FOUND PROPERTY	5
FRAUD	FRAUD	5
FUGI	FUGITIVE ARREST	12
HARA	HARASSMENT	9
LACE	HEMORRHAGE/LACERATIONS	1
INFO	INFORMATION ONLY	4
INVEP	INVESTIGATION POLICE	49
MEDIC	MEDICAL ALARM SOUNDING	2
MISC	MISCELLANEOUS	188
MISSJ	MISSING JUVENILE	1
MOTO	MOTORIST ASSIST	6
MVAI	MVA INJURY	2
MVAN	MVA NON INJURY	15
MVAU	MVA UNKNOWN INJURY	1
OPEN	OPEN DOOR	3
ORDIN	ORDINANCE VIOLATION	1
OVER	OVERDOSE/POISONING(INGESTION)	3
PEACE	PEACE DISTURBANCE	8
8085	PERSON CHECK	3
PICK	PICK UP	11
PROP	PROPERTY DAMAGE	3
PROWL	PROWLER	2
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	4
RDHAZ	ROAD HAZARD	8
SHOTS	SHOTS FIRED	1
SICK	SICK PERSON	2
STALK	STALKING	1
STROK	STROKE(CVA)	1
SUSPPA	SUSPICIOUS PACKAGE ITEM	5
SUSPPE	SUSPICIOUS PERSON VEHICLE	62
THEFT	THEFT	33
THREA	THREATS	8
8121	TRAFFIC STOP	212
TRESP	TRESPASSING	9
TTC	TRY TO CONTACT	5
UNCON	UNCONSCIOUS	3
UNKNO	UNKNOWN PROBLEM	3
UTILI	UTILITY CREW	2
VAND	VANDALISM	5
Total:		872

Staffing:

*We are fully staffed.

Training:

*We're completing our mandatory continuing education classes online, and yearly firearms qualifications.

Meetings attended:

*I attended 2 Board of Aldermen meetings in October.

*I attended 1 Board of Alderman meeting in November.

*I attended the Mississippi Lime CAP meeting on Dec 4.

Facility:

*Still outdated and potentially dangerous.

Equipment/Maintenance:

*We have 2 patrol vehicles on order.

Police Radio:

*Nothing to report.

Grants:

*With the Boards' approval, we will apply for a grant from the Ste. Genevieve County Community Development board for optics for our patrol rifles, not to exceed \$2,700.00.

Miscellaneous:

*Nothing to report.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **November 2019**

Calls for Assistance:

- SGFD responded to **12** emergency calls in **November**.
- Total Responses for the year 2019 are **216** calls, **down 1** call from last year.

Staffing:

- SGFD roster is **down 2**. Due to the fireman being volunteer, openings will occur
- **We added 2 new firefighters in November**
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 11/18 on SOGs, Driving and annual turnout gear inspection**

Meetings Attended

Ozark Firefighters meeting – **December 5 @ 911 center – Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing new to report

Facility:

Nothing new to report

Apparatus & Equipment Maintenance:

Had to take one truck to TAG truck center for repair

Fire Radio

Nothing new to report:

ISO – Insurance Service Office

- Was here on July 31 for an audit
- I believe everything went well
- Results will probably take 6 months
- **Final report says in March 2020 we will regain our Class 4 . After that date homeowners should contact their insurance providers.**

Grants

- 1) Federal Assistance to Firefighters Federal Grant.
Starting to look into the needs for a 2019 grant attempt.
I am requesting to join in on a Ste. Genevieve and St. Francis County Regional Grant request for new hose department wide. This is basically the same request I submitted last year. This grant request would be for hose and fittings.
- 2) Community Foundation Grants(Holcim). I have been informed this may be the last year these grants will be available. To be determined.
I am requesting approval to submit a grant request from the City Fire Department and For the County Technical Rescue Team
- 3) Missouri Dept. of Conservation Grant – Was busy planning 125th and missed the deadline. Will apply next year.

County Firefighters Assn.:

Nothing to report

Local & State Mutual Aid:

- Nothing to report

Miscellaneous Issues & Events:

We had a break in PR and other Activities in November

KnoxBox Program

In January, I will start sending out letters annually to Knox Box Owners to see if there are any updates on keys etc. that need to be installed.

Approved Box for – THE POINT- Waiting for install
Ultra Flow – Waiting for the install
Ste. Genevieve Do It Center (2 locations) – Waiting for installs
Audubon Estates – Installed
The Old Academy Building – Installed

We continue to improve our website and post our activities on our Facebook page. We encourage everyone to like and follow us on Facebook.